

**CITY OF LONG BEACH  
DEPARTMENT OF PARKS, RECREATION & MARINE  
MUNICIPAL GOLF COMMISSION MINUTES**

**MARCH 23, 2005**

**1. CALL TO ORDER**

The meeting of the Municipal Golf Commission was called to order by Vice-Chairman Phil Barlow, at 3:30 p.m. in the classroom at the Long Beach Junior Golf Academy Building, 6730 E. Carson Street, Long Beach, California. Thomas Shippey, Manager of Maintenance Operations, took roll call and confirmed a quorum.

**Present:** Phil Barlow, Vice-Chairman  
Betty Hatcher Gail Berns  
Tonny Christensen Bob Peeters  
Becky Turley Ray McElhenney  
Len Kennett Linda Cook  
Robin Bellamy Bill Townsend

**Excused:** Skip Rowland and John McCann

**Staff:** Thomas Shippey, Manager of Maintenance Operations  
Emy Arteaga, Golf Operations Support

**American Golf:** Lisa Georgeson, Junior Golf Coordinator  
Jason Koh, General Manager at Skylinks Golf Course  
George Tanus, Restaurant Manager at Skylinks Golf Course

**Audience:** Bob Livingstone, Coach at CSULB  
Al Theriault, Golfer  
Jim Gilbert, Public Links

**2. INTRODUCTION OF GUESTS**

- Vice-Chairman Barlow welcomed and asked all guests to please sign in and introduce themselves.

**3. APPROVAL OF FEBRUARY 23, 2005**

- The minutes of the February 23, 2005 meeting were reviewed and approved with one change on the Fees & Charges Committee meeting at 2:00 p.m. instead of 2:30 p.m.

**It was moved by Commissioner Cook and seconded by Commissioner Berns that the Municipal Golf Commission approve the minutes. The motion carried unanimously.**

**4. GOLF SUPERINTENDENT REPORT**

- Rounds of golf for February were down by 5,074 (-17.28%) over the total course rounds for February. Total rounds of golf were down by 11,458 (-18.48%) for the year compared to this time last year.
- Mr. Shippey asked the commissioners if they had any questions or comments on the rounds/financial report for the month of February.
- CIP Golf Fund – Skylinks Surcharge = \$ 37,701

**5. AMERICAN GOLF REPORT**

- Junior Golf 1% fund available balance February 28, 2005 = \$76,658.66
- Little Linksters fund available balance February 28, 2005 = \$73,603.07
- Mr. Jason Koh reviewed the club hours report. All the men's and women numbers seem a little to high considering some of the clubs didn't play due to the weather. Mr. Koh will verify the numbers and get back to the commission next month.
- Heartwell Golf Course driving range groundbreaking will start in 2-3 weeks.
- Compiling bids for Skylinks maintenance facility.
- Mobile storage unit to store tables and chairs for Skylinks Golf Course.
- Ms. Lisa Georgeson provided an update on the various junior golf programs in our City.
  - The Long Beach Junior Golf Association has rescheduled the Junior/Adult tournament for April 22<sup>nd</sup>.
  - Tentatively scheduled June 11, 2005 for the D-Day Tournament.
  - The Get-A-Grip Program will be starting up pending planning with recreation staff members from the City.

- The Little Linksters Program has been scheduled for the last two weeks of July which would be July 18 – 22<sup>nd</sup> and July 25 – 29<sup>th</sup>. Program applications will be released on April 1, 2005. Applications will be distributed to all the courses as well as City facilities.
- Special Education golf clinics with LBUSD students have been tentatively planned for May 24<sup>th</sup> at Skylinks Golf Course. Anyone wishing to help or observe are welcomed to attend. Students will be on the driving range from 10:00 a.m. to 11:30 a.m.
- Commissioner Betty Hatcher contacted McGregor Golf who donated 100 visors for the Special Education Tournament scheduled for May 24, 2005.

## **6. COMMITTEE STATUS REPORTS**

### **A. Capital Improvement Projects – Bill Townsend**

- Working on prioritizing CIP list for the committee to review.

### **B. Fees and Charges – Bob Peeters**

- Scheduled a meeting for Wednesday, April 27, 2005 at 2:00 p.m.

### **C. Hall of Fame – Len Kennett**

- Scheduled a meeting for Wednesday, April 27, 2005 at 2:30 p.m.
- Advertise the Hall of Fame nominations on the City's website and on the sign at Skylinks Golf Course.
- Committee will work on preparing a timeline for Hall of Fame.

### **D. Policies and Procedures– Tonny Christensen**

- Commissioner Christensen proposed that the bylaw changes submitted be forwarded to the City Attorney's office for review.

**It was moved by Commissioner Christensen and seconded by Commissioner Townsend that the Municipal Golf Commission approve the proposed changes to the Bylaws and forward to the City Attorney for review. The motion carried unanimously.**

E. Tournaments – Robin Bellamy

- No Committee Report.

F. Junior Golf Advisory – Linda Cook

- The committee asked for approval from the City and the Municipal Golf Commission to support and approve funding from the 1% to pay for the following items:
  - Pay PGA Pros a stipend to teach in the Junior Golf Programs over and above the 25 required donated hours.
  - Pay for transportation from the Westside.
  - Pay for any expenses incurred if we host an event at the Long Beach Learning Center or the Signal Hill facility.
  - New brochures advertising the Junior Golf Programs (it will be done when the programs are fully developed).

**It was moved by Commissioner Cook and seconded by Commissioner Christensen that the Municipal Golf Commission approve the support from the 1% fund to pay for the above listed items. The motion carried unanimously.**

**7. UNFINISHED BUSINESS**

- None

**8. NEW BUSINESS**

- None

**9. COMMENTS**

A. AUDIENCE

- None

B. STAFF

- None

C. COMMISSIONERS

- Chairman Peeters asked why the lesson fees at Skylinks were showing a zero balance when he has seen flyers advertising golf lessons at Skylinks. According to Mr. Koh, the lessons started in March and the financial report is for February.
- Commissioner McElhenney asked all commissioners to distribute Hall of Fame nomination forms at their next club meeting.

10. **NEXT MEETING**

**April 27, 2005 at 3:30 p.m.  
Heartwell Junior Golf Building  
6730 E. Carson Street  
Long Beach, CA 90808**

11. **ADJOURNMENT**

- Meeting adjourned at 4:05 p.m.

Respectfully submitted,

Emy Arteaga  
Golf Operations Support

c: Municipal Golf Commission  
Reginald I. Harrison, Deputy City Manager  
Phil T. Hester, Director of Parks, Recreation and Marine  
Thomas A. Shippey, Manager of Maintenance Operations  
Terry L. Lortz, Superintendent of Golf Operations  
Jay Carballo, Regional Director of American Golf Corporation  
Lisa Georgeson, Director of Junior Golf Programs